

Professional Indemnity Insurance for members of the
Trading Standards Institute

Proposal Form

1.

Your Business:

Name:	TSI Membership number:
Address:	
Telephone:	Post Code:
	Fax:
	E-mail:

When was your business established?	
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2.

Your Turnover:

We need to know your turnover including fee income.
Any work undertaken outside the UK will need to be declared separately

Please fill in the table below:

	Past Year Ending / / 20	Current Year	Estimate for Coming Year
Total Turnover including Fee Income	£	£	£

3.

Contracts:

Please give details of the five largest contracts you have carried out in the past three years:

Name of Client	Nature of Business	Total Value of Contract	Income to you from the Contract
1.		£	£
2.		£	£
3.		£	£
4.		£	£
5.		£	£

4.

Qualifications:

Please list below your details:

Name	Qualifications	No. of years experience

**5.
Your Business
Activity:**

The policy will automatically provide cover for auditing compliance with TSI procedures, advice on TSI compliant procedures and advertisements, advice on dealing with complaints, mystery shopper services and expert witness on TSI matters.

Please provide details of any additional services. Only work declared will be insured.

Please state below the approximate percentage of your business work in the following categories:

a) Breakdown of activities:	%	Please describe which sectors your clients work in:
Inspection & Certification		
Other: Please provide details		

**6.
Claims
declarations:**

a) Has any claim, whether successful or not been made against you or your predecessors in business or any past or present partner, principal, director or employee?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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b) Are you aware of any circumstances, which may give rise to a claim against you in the future?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If "YES" please provide full details:

**7.
Insurance declarations:**

Has any insurer in respect to the risks to which this proposal relates ever:

a) Declined a proposal: Yes No

b) Required an increase in premium or imposed special conditions: Yes No

Limits and Covers

Core PI cover and optional add-ons for members of the TSI

1. Core Professional Indemnity and Public Liability Insurance:

Do you currently have professional indemnity insurance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, what is the renewal date?		

What level of professional indemnity do you require*?	£250,000 <input type="checkbox"/>	annual premium £350 **
	£500,000 <input type="checkbox"/>	annual premium £450 **
	£1,000,000 <input type="checkbox"/>	annual premium £600 **

* The core cover **includes a £1,000,000 limit of indemnity for Public Liability as standard (excess £250)**

** Please note these premiums are applicable to a fee income of up to £100,000.
Premiums for higher levels of fee income are available on request.

2. Single add-on package

The following benefits are available as a single package for an annual premium of £262.50.

Type of Cover	Limit Of Indemnity	Excess (Each & Every Claim)
Loss of Income	Up to £50,000 (gross income)	£250
Increased Cost of Working	Up to £10,000	£250
Business Contents inc Computers	Up to £15,000 - all risks	£250
Portable Computer Equipment	£5,000	£250 or £50 for laptops
Personal Accident	£200 per week / £20,000 fixed benefits	14 day excess period

Tick here to include this single add-on package at £262.50 per annum

3. Optional Extras

You can include any of the following sections to your policy at the additional cost shown below.

Type of Cover	Limit Of Indemnity Per Unit	Annual Price Per Unit (Inc IPT)	Number of <u>additional</u> units required
Employers' Liability	£10,000,000 Any One Claim	£78.75	
Sickness	£200 Per Week (14 day excess period)	£105.00	
Additional Contents	Additional £15,000 Business Contents / £5,000 Portables	£52.50	
Additional Loss of Earnings Cover	Additional £50,000 (gross fees)	£52.50	
Additional Public Liability	Additional £1,000,000 i.e. £2,000,000 in total	£52.50	

Please note all premiums shown are inclusive of Insurance Premium Tax at the current rate of 5%

Perkins Slade Ltd, 3 Broadway, Broad Street, Birmingham, B15 1BQ
Tel 0121 698 8000 Fax 0121 625 9000 info@perkins-slade.com www.perkins-slade.com

Perkins Slade Ltd and Hiscox are authorised and regulated by the Financial Services Authority

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Trading Standards Institute

Declaration

1. I/We declare that:
 - a. this proposal form has been completed after proper enquiry;
 - b. its contents are true and accurate; and
 - c. all the facts and matters which may be relevant to the consideration of our proposal for insurance have been disclosed.
2. I/We undertake to inform you before any contract of insurance is concluded, if there is any material change to the information already provided or any new fact or matter arises which may be relevant to the consideration of our proposal for insurance.
3. I/We agree that this proposal form and all other written information, which is provided are incorporated into and form the basis of any contract of insurance.

Signature of TSI member:

Date:

Upon receipt of the signed and completed proposal form Perkins Slade will send you formal confirmation of the insurance cover requested and premium required.

Cover will then begin when you accept the terms of the policy.

Payment for this scheme is via interest free direct debit. Relevant forms will be forwarded to you.

Important notes:

Cover is only available to members of the TSI who carry out activities associated with the work of the TSI.

You must be a UK resident to qualify for this cover.

There is no cover in force until Perkins Slade have issued confirmation which is accepted by the TSI member.

Please send your completed proposal form to:

**Perkins Slade Limited
3 Broadway
Broad Street
Birmingham
B15 1BQ
FAX: 0121 625 9000**

(copy form available on request)

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